**TBS**

**Board Meeting**

**June 13, 2019**

**Present:** Rick Cook, Rebecca Entwisle, Liz Levine, Ed Borins, Ken Warner, David Schulman, Cynthia Feiden-Warsh, Robin Roffer , Deb Altschul, Beth LeBron, Russ Toal

**Absent:**  Ethel Hess, Michelle LaFlamme-Childs, Steen Farber, Emily Kahn-Freedman, Danielle Shelley, Claudette Sutton

**Meeting called to order:** 7:05

Motion to Approve the Agenda: approved

Motion to approve the Minutes: approved

Opening Prayer: Beth LaBraun

**Co-President’s Report**

* Encourage everyone to complete the URJ Survey
* Financial Leaders Training Course - designed for board and finance committee members. Is available to everyone on the Board if desired.
* Board Info on Website: Suggesting our names, photos and bios. No direct contact info included.

**Action Item: Constituent Lists**

* Discussed purpose - intended to help with keeping congregants engaged.
* Important that each constituent knows the name of at least 1 person on the Board and could contact that person if they had a question.
* Wendy will prepare lists for next Board meeting

**Secretary’s Report:** Social Justice Update. Will plan to convene committee in August or September. Looking for new members to revitalize the committee

See report for activities

**Rabbi’s Report:** Congregants asking about absence of Board Members at events**.** Urged Board members to come to events.

See report

**VP Admin:**  Shooter Training - Grant from Home Land Security.

Personnel Policies update: Ken will have update later in the summer.

See report

**Treasurer’s Report**

May financials reviewed

Discussion of Budget going forward in 2019 fiscal year.

**Legacy Program**

Commit at some point in the future that you include TBS in your will.

**VP Education Report:** Education committee had first meeting last Friday. See report

**Executive Director Report:** Wendy is on family leave.

**Membership Committee:** 322 families, . Gave demographic breakdown. is: 812 people, 37% 44 and younger, 19% 45-64, 35% over 65.

Membership Committee and Wendy doing active outreach.

**Good and Welfare**

**Adjourned 8:25**

Meeting of Board of Trustees

Temple Beth Shalom

Upper Sanctuary

**May 9, 2019**

Meeting called to order: 7:00 pm

Present: Ethel Hess, Wendy Steinberg, Ken Warner, Michelle LaFlamme-Childs, Robin Roffer, Claudette Sutton, Liz Levine, Emily Kahn-Freedman, Deb Altschul, Beth LeBron, Rich Cook, Lisa Adelman, Russell Toal, Steven Farber, Ziva Gunther, Danielle Shelly, Edward Borins, David Schulman, Rabbi Neil, Gil Duritz

Absent: Cynthia Feiden-Warsh, Rebecca Entwisle

Meeting called to order 7:00 pm

Motion: To add item to agenda (approve moving forward with application to grant by Homeland Security)

Motion by David Schulman seconded by Claudette Sutton

Motion is approved

Motion: To approve agenda as amended

 Motion by Ken Warner seconded by Danielle Shelly

Motion is approved

Motion: To approve minutes from April board meeting

Motion by Rich Cook seconded by ?

Correction of spelling of name of Danielle, Rich

Motion approved

Co-President’s Report:

Strategic Planning: firmed up emails, requesting changes to certain questions,

May 19 1-5 pm 4 hour board session on Strategic Planning with URJ

Survey scheduled to go out first Monday in June

Executive Committee Report: received board resignation notice from Janie Chodosh (Ethel read her letter)

Nominating committee working to fill that position with someone with a strong SJ background

Received retirement letter from Stephanie Farber, bookkeeper. Jan 3

 Security: Callum Bell chair of B&G actively pursuing grant for TBS from Homeland Security…see attached

Discussion: why are we not going through Federation?

Federation wanted 7500 dollars to write the grant. Callum is working on writing the grant and finding people to help write grant.

Do we need audited financial statements? Ken will look into that.

Motion: on the floor to permit Callum and B&G to pursue the grant on behalf of TBS through NM Dept of Homeland Security. Motion by Russell, seconded by Deb.

Motion approved

Announcement from Rabbi Neil regarding security: Thursday, May 16, 5:30- 7 pm there will be a forum for the congregation. This is to find out what members of the community want in terms of security, how do we define secure? Things over and above what we are requesting in the grant.

Treasurer’s Report:

 Liz (chair of Ways and Means) speaking about committee…members, purpose, goals, etc. Will develop a calendar of TBS fundraising events. Chai letter mailed in March. So far 28,000 dollars has been raised.

Dues letter mailed in May. Dues letter to be revised.

The report is attached

Michelle: Financial report 2020 financial budget

Income line marked dues is dues pledged to TBS, not necessarily cash in the bank

Michelle’s notes attached

Russ brought up question about an audit…Michelle to look into this

Rabbi discussed building fund and fact that when we raise money with a stated purpose it must go to that purpose not just operations (eg Dorothea’s fundraiser)

Discussion re finances….

Russ asking about where are expenses for recruitment expenses? Eg to fly people here, etc…18% pension contribution is that contractual obligation? Yes

Custodial…Mike contracted…1099..doesn’t change?

Steven….what is TBS plan for effective snow and ice removal? Amount seems low? Is there enough money to do an appropriate job?

Michelle explained how budget process works…

Motion: Russ moves that we accept the budget as presented

David seconded

Friendly ammendment by Ken to move 2000 dollars from professional development to recruitment

Seconded by Gil

Motion approved

Rabbi’s Report: see report

ED Report: see report

VP of Administration Report: Lisa A

B&G: up and running

Security: meeting

Nominating: one spot working to be filled

Personnel: working on new policies and development

Secretary’s Report:

Danielle reported on communications. Checking out publicity for events.

VP of Program’s Report:

Edward reported on membership: dues pledges up 9%

SJ Committee: Cynthia temporarily taking over SJ chair

Programming Committee: Emily has taken this over. Meeting next Tuesday.

Good & Welfare

Meeting adjourned:: 8:54 pm